

**MIND IN MID HERTS
(the Company)**

A registered charity with number 1101678

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of the Company will be held on Tuesday 7th November 2017 at 6.00pm at Oaklands College, The Campus, Welwyn Garden City, Hertfordshire AL8 6ah for the following purposes:

- i. To consider and, if appropriate, approve the Minutes of the Annual General Meeting held on 27th September 2016, a copy of which can be seen at <http://mindinmidherts.org.uk/> ;
- ii. To receive a Report from the Chairman on behalf of the Board a copy of which can be seen at <http://mindinmidherts.org.uk/>;
- iii. To receive and, if appropriate, approve the Statement of Accounts of the Company for the year ended 31st March 2017 presented by the Treasurer on behalf of the Board a copy of which can be seen prior to the Meeting at <http://mindinmidherts.org.uk/>;
- iv. To consider and, if thought fit, approve an **ordinary resolution** for the re-appointment as Directors/Trustees Paul Ronald, Neil Margerson, Denis Keegan and Matthew Caffrey.
- v. To consider and, if thought fit, approve an **ordinary resolution** for the appointment as new Directors/Trustees Nina Ziaullah and Rose Benyon.

By Order of the Board

Dated 11th October 2017



Denis Keegan
Company Secretary
Mind in Mid Herts
107 St Peters Street
St Albans
Hertfordshire
AL1 3EW

NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING

Appointment of proxies

1. As a member of the Company, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting and you should have received a proxy form with this notice of meeting. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.

2. A proxy does not need to be a member of the Company but must attend the Meeting to represent you. Details of how to appoint the Chairman of the Meeting or another person as your proxy using the proxy form are set out in the notes to the proxy form. If you wish your proxy to speak on your behalf at the Meeting you will need to appoint your own choice of proxy (not the Chairman) and give your instructions directly to them.